

## VILLAGE OF MCLEAN

### SPECIAL BOARD MEETING

OCTOBER 9, 2023

Hammel called the Special Board Meeting to order at 6:02PM. Roll-Kirby, Page, Gordon, and Loercher-all present. VanDyke and Wille-absent. Also present, Mark McGrath, Jenny Denham, Jean Lane, Diane Ludy, Candice Rogers, and Susan Cameron.

Questions posed to McGrath from the board:

**What is the difference between a Mayor and President?** Both are the same position. Title depends on how the community was chartered.

**If current Trustee/President position is appointed, not elected is there a process to have that position rescinded and who would appoint the new position?** Depends on the length of the term left. President position would be filled by a current Trustee. If Trustee position, President nominates a person to serve remainder of the term. Board votes "yes" or "no".

**Is the Village required to have an audio recording of each meeting? If recorded, how long does it have to be kept?** No, if recorded, must be kept for 18 months. Executive Sessions must be recorded.

**Can Trustee/President spend Village funds without board approval?** President, Chief of Police, and Public Works Director position has a \$500.00 authority without approval. Trustees can only spend money if a motion is made and passed.

**Who adds items to the agenda?** Any member of the board, attorney, Chief, Public Works, or President.

**Can the President remove an item from the agenda?** No clear rules but need to avoid duplication and use common sense.

**Can Trustees/President allow entities to use Village property without board approval?** Trustees-no. President-yes. Per Hammel, he would run by the Board first.

**What is the Hotel/Motel Tax specifically used for? Who can approve usage?** All money collected is used to promote tourism and attract overnight visitors. Board approves all use of funds.

**What is TIF money used for?** Mark provided State of IL law regarding TIF funds to all Board members. In short, carrying out a final commercial redevelopment plan within the corporate limits. McGrath is the TIF attorney. The board has the final say on how money is to be spent. If someone wants to use the TIF money, they need to come to the Board with a request.

What is the difference between TIF vs. Business Development District? TIF is more focused on infrastructure. The TIF money is NOT an additional tax, it is an increment received. The Business Development District is an additional tax now charged, and used for business rehab in that certain district.

**Regular Meeting vs. Special Meeting-** Regular meeting, you can speak about a topic, but not act on it. Special Meeting, you must focus only on what is on the agenda. You cannot talk about other topics.

**How to get rid of the person in an appointed position?** 1. Wait until their term expires. 2. Attempt to resolve any situation through employment matters. Appointments are only good through the end of the term. The person must then be re-appointed.

McGrath's charges: McGrath does not charge a retainer. Billed in 0.10-hour increments. Time for the municipality is \$235/hour. Meeting charges is a flat 1-hour charge for the Village. They will give a budget before any large project is started.

Kirby-Motion to adjourn at 7:04PM. Loercher-2<sup>nd</sup>. All ayes, motion carried.

Respectfully submitted by,

Ashley Billington

Village Clerk